

# North Hinksey Preschool and Childcare Plan



## Emergency planning

This plan will be reviewed April 2024. It has been devised using the non-statutory guidance [file:///C:/Users/user%201/Downloads/Emergency planning and response for education childcare and children s social care settings.pdf](file:///C:/Users/user%201/Downloads/Emergency_planning_and_response_for_education_childcare_and_children_s_social_care_settings.pdf)

### Overview

Every emergency is different but, in all cases, educational and wellbeing impacts would be considered when taking any emergency and risk management actions. We would do our best to minimise the amount and length of any disruption to education or childcare, including maximising the number of children who are able to attend our provision. Safeguarding and promoting the welfare of children remains of paramount importance to us however we must continue to have regard to any statutory safeguarding guidance that applies to Early Years provision. **EYFS (2021)**

### Plan

As early as possible, to an event Ruth Vaughan (Setting Manager) would contact all parents outlining situations which may affect our provision. Such as partial closure (no extended day provision), closure to some children. We would possibly decide to remain closed should it be unsafe to remain open. In the event of North Hinksey School closing the site, we would be closed e.g for flood, snow etc This would be notified via email, also on local radio and Oxfordshire County Council website.

If the issue is lack of staffing we would initially ask parents to keep children at home if they can. If this still does not allow us to reach ratios we will let parents know who would be able to attend. We would consider the following:

**Vulnerable Children:**-This includes all children with Special Educational Needs and Disabilities, adopted children and those with Social care involvement

**Children of Critical Workers:**-This list is extensive outlined in [file:///C:/Users/user%201/Downloads/Emergency planning and response for education childcare and children s social care settings.pdf](file:///C:/Users/user%201/Downloads/Emergency_planning_and_response_for_education_childcare_and_children_s_social_care_settings.pdf)

Parents whose work is critical to an emergency response include those who work in health and social care and in other key sectors outlined in the following sections. If exceptional circumstances mean that attendance is temporarily limited, children with at least one parent or carer who is a critical worker can go to their setting if required, **but parents and carers should keep their children at home if they can.**

**Funded 2, 3 and 4 year olds:-** priority would be for children starting school unless funded 2 year olds are such due to be vulnerable

## **Emergency Plan during Opening hours**

Each term we practice Fire evacuation and also Lock down procedures with all the children, alongside the school. In the event of a major emergency where we would need to leave the school site we would accompany the school to the WI hall where we would contact each family and ask you to collect your child. The children would be supervised by Preschool Staff at all times. We maintain an emergency contact list in our Preschool register. We ask you to be available to collect your child as soon as was possible. They would not necessarily have any belongings or coats with them.

The list of concerns which could be an emergency is endless. We could find ourselves short staffed due to illness during a session, or there could be an accident that requires staff to become out of ratio, however we will endeavour to let you know as soon as possible if there is a need to collect children, or if we are unable to open.

There are a number of other policies, which outline in more detail policy and procedure such as Fire, Accidents, Out of Ratio Lockdowns etc should anyone want copies. Email [nhps.manager1@gmail.com](mailto:nhps.manager1@gmail.com) some are also on our website [www.northhinkseypreschool.org](http://www.northhinkseypreschool.org)